

# Engineers without Borders

December 4, 2013

## Admin Meeting Minutes

Jesse Kasim called to order the regular meeting of the EWB Admin at 8:15 on December 4, 2013 in Folwell 105.

### Attendance:

#### Officers

- Kelly Stifter
- Jesse Kasim
- Spencer Borchardt
- Luke Styles
- Samantha Meyer
- John Bartoletta
- Julie Cornell
- Rebecca Mattson

- Allison Hitchcock
- Anirudh Srivatsa
- Max Nagarajan

#### Project Leads:

- Guatemala: Becca and Jacob
- Uganda: Delaney
- Bolivia: Ben and Ian

### Announcements:

- a) Minutes –Julie ☺
- b) Bolivia!!!!
- c) Professional Fundraiser

**TOMORROW... 6-9p across of Target Field**

**Luke can drive if you need a ride.**

- d) SOPS
- e) Other needed wiki stuff

**Publish fliers and business cards.....Becca**

- f) YEC is going on
- g) Sammi needs project leads from projects that got money to report what they are doing with funds

### Agenda Items:

- a) Xmas gathering

**Hosting the gathering at Jacob's house**

**Saturday, December 14 2013 (Google Doc Sign-up for potluck)**

**White Elephant Gift (under \$5)**

b) Feedback form **will be up for the rest of the year**; might take time for them to make it on the agenda, but keep filling it out (not talking about it tonight, because most feedback came back after the agenda was created)

c) General Meeting

**Tate 170, STEP Master Humphrey School Speaker**

**Pizza, Cookies**

d) Mentor Travel Requirements

**Sammi-** Prof. chapter is trying to become financially independent so we don't have to pay if they are part of the prof chapter

**Becca-** LaPara, Sam, and Spencer had a meeting last year... pay for "required PEs"

**Maintain current rules.... If a 'non-required' mentor should travel, they should be encouraged to join the professional chapter in order to get their trip funded.**

e) Cross project consistency

**The wiki**

**Going to other meetings (Project Leads)**

**Project Leadership Course (by John and Kevin)**

f) Social Events

**We need to have more social events planned...**

**Rock Climbing? Games?**

**Minutes submitted by: Julie**