

<b>Initiator</b>	<b>Goal</b>	<b>Notes/Steps/Metrics</b>	<b>Timeline</b>
Uganda	Choose and set out on a new project path	-Submit 521 -Take assessment trip	Winter break
Guatemala	Ramp Pump implementation Assess for a clear, new project Apply for the spring grant cycle	-Alternatives analysis is clear and good -Subgroup devoted to working on new project	End of Spring semester  February 2014
Honduras	Select new project	-Find partner NGO -Help them write 501 and apply to EWB USA	Winter break
Spencer	Help projects communicate better with their NGOs		End of Spring semester
Allison	Create partnership with area high school	-Reach out to non-admin members for help on presentations	Winter break
John	Get sponsor and resource database up and running	-Find other comp sci majors to help -Find server space	By winter break
Becca	Keep up with Monthly Updates and Daily Tweet		Throughout year
Julie	Instill knowledge of EWB-USA mission and vision in members	-Review mission/vision at beginning of general chapter meetings -Add question to Monthly Update: How are we fulfilling our mission statement (Becca) -Print off mission statement and hang in project meetings - In student survey, summarize mission statement	Spring 2014
Julie	Host more successful spring event	-Get FLB involved	Spring 2014
Isaac	Create CAD and standardized document templates		Spring 2014
Delaney	Make fundraising a priority	-Keep track of how many projects show up to fundraising meetings	Fall 2013

Delaney	Reach out to and retain new members	- Take note of how many new members are still in it by November	Fall 2013
Becca	Project members have a better idea of what admin does	-Have goals list available to all -Each admin member must attend 2 meetings per group in the first few months of the year	Fall 2013
Jacob	Improve mentor relationships	-Make our mentors feel appreciated See if they want to go on website, or more recognition (Project Leads) Implement mentor survey/exit	Winter break
Sami	Get chapter excited about fundraising	-Win YEC and raise \$15,000 -Every member talk to 5 staff/faculty or family friends for YEC	Spring 2014
John	Organize Wiki		Winter break
Reed	Have successful FLB	-Retain 8 passionate freshmen in FLB	End of year
Jesse	Reformat admin meetings	-Keep track of attendance -Admin surveys	Fall 2013
Jesse	Make CAD drawings a requirement for each project implementation	-Develop FLB into CAD experts	Next year
Jesse	Have zero documents rejected by EWB-USA	-Set internal 4-month deadline -Extensive internal review process for each document submitted	Next year
Kelly	Develop EWB Chapter Handbook/Admin Transition document	-Educate people on wiki -Create SOP list -Go over new/needed SOPs at each admin meeting	End of Spring semester